

BOO at the Zoo!

Friday, October 21 and Saturday, October 22, 2016

5:30pm to 9:00pm

And

Sunday, October 23, 2016

Noon - 5:00pm

Treat Station Partner Participation Agreement and Registration

Thank You for joining us for a fun family event!

Review the options below and check which one you would like to do:

- We plan on having our own staff and/or volunteers staff our treat station during the event.**

You are welcome to provide costumed staff/volunteers each evening of the event to staff your treat station and to hand out treats. Please limit the number of your staff/volunteers to no more than 6 per night/day. You are welcome to come in costume! Amarillo Zoo will provide the individually wrapped candy treats for you to pass out, but you are welcome to bring some of your own also. Please have your station set up and staffed no later than 5:00pm and remain at your treat station until the conclusion of the event at 9:00pm (Friday and Saturday). Sunday set up can begin after 9:00am but must be completed by 11:00am. The event concludes Sunday at 5:00pm. You may begin setting up your treat station anytime after 1:00pm on Friday and Saturday and 9am on Sunday. Amarillo Zoo can supply up to three 8-foot tables and chairs. We can also supply one tent if you require one for your set up. All treat stations are located outside throughout the zoo grounds. The location of your treat station is first come/first serve, but all our locations are first rate!

You may decorate your table if you would like but please remember this is a child friendly event so please no scary or gruesome costumes or decorations. You can bring an organization banner to attach to the table or tent if you would like. You may also

distribute organization literature, bounce back coupons and product samples if you wish. Please notify the Zoo if you intend to distribute any food samples.

For the safety of the Amarillo Zoo animals, **NO** balloons, straws, frisbees, bubbles, horns, whistles, and air-born toys are permitted. If unsure about your give-aways please contact the Zoo prior to the event.

- **We would like to have Zoo volunteers staff our sponsored treat station during the event.**

If you are unable to provide staff/volunteers to man your treat station, the Zoo can supply 1-2 BOO Crew Volunteers to staff your table. If you wish, you can drop off any bounce back coupons, handouts or giveaways to the Zoo prior to the event. If you have a banner or table sign we can also place this at your sponsored location. No decorations or special set up is required.

- **I don't plan on having an exhibit table at the event but I would still like support BOO at the Zoo with a cash donation.**

We can store your materials overnight, but please pack up your supplies on Friday night in sturdy storage boxes. Make sure all containers and materials are clearly labeled with your organization's name.

Please return this form with your check for \$300 payable to the Amarillo Zoo no later than October 1 (if you would like your logo to be included on event poster) or October 14 if you do not want your logo included on the event poster.

If you have any questions please call or email:

Mike Boley

Amarillo Zoo

806-671-2817

Mike.Boley@amarillo.gov

Please fill out the information below and email, fax or drop this form off to the Amarillo Zoo.

Sponsor Organization Name: _____

Contact Name: _____

Mailing Address: _____

Business Phone: _____ Fax: _____

Email: _____

Signature: _____ Date: _____

Do you require electricity? YES NO

Do you require a pop-up tent? YES NO

How many tables do you need? _____ Chairs _____

Please make a copy of this form and return original to:

Amarillo Zoo
P.O. Box 1971
Amarillo, Texas 79105
Fax: 806-381-7901

Or you may drop off at the Amarillo Zoo, NE 24th Ave and Dumas Highway in Thompson Park.
Please call 671-2817 if you have any questions.

*** Please make checks payable to Amarillo Zoo**

Thank you for your generous participation in this year's *BOO at the Zoo* event. We look forward
to partnering with you!